(Your address) City, State, Zip Date

Diocese of Madison Most Rev. Donald J. Hying 702 South High Point Road Suite 225 Madison, WI 53719

Dear Bishop Hying,

Paragraph 1: Introduce yourself Tell about yourself and your family

Paragraph 2: Request your desire to be Confirmed. Ask the Bishop to confirm you. Tell why you want to be confirmed. Include a statement or two about your growth in faith: past, present, and future.

Paragraph 3: Sessions and Service and Mission Describe what you honestly appreciated about Confirmation preparation. Describe your service activities and the effect such service has had on your life.

Paragraph 4. Mission and Your futureWhat are your plans after high school?How do you see yourself participating in the Mission of the Church after Confirmation?Add anything else you would like to share with the Bishop.

Sincerely,

Sign your name.